

Warwickshire Police and Crime Panel

21st November 2014

Report of the Planning and Performance Working Group

Recommendation

That the Warwickshire Police and Crime Panel:

- 1) Suggests priority issues for inclusion in the future Work Programme; and
- 2) Considers the minutes of the Planning and Performance Working Group meeting, held on 29th October 2014.

1.0 Background

1.1 At its meeting on 26th September 2014, the Police and Crime Panel agreed the following four key roles of the Planning and Performance Working Group:

- 1) To develop the Police and Crime Plan 2013-17 Delivery Plan in partnership with the Office of the Police and Crime Commissioner.
- 2) To monitor the Commissioner's performance against the outcomes outlined in the Delivery Plan, on a quarterly basis.
- 3) To undertake a regular review of the Work Programme of the Police and Crime Panel and make recommendations to the Panel regarding areas of business for future meetings and Task and Finish Group review.
- 4) To ensure that the activities of the Police and Crime Panel are aligned to the statutory functions of the Police and Crime Commissioner and the objectives of the Police and Crime Plan 2013-17.

2.0 Recent Activity of the Working Group

2.1 The Working Group held a meeting on 29th October 2014, at which members considered the draft Delivery Plan and how this, alongside the performance reports from Warwickshire Police, would be used to inform the Police and Crime Panel about priority topics and agenda items for future meetings. This is one the key roles of the Working Group, as detailed above at 3). A copy of the minutes is attached at **Appendix A**.

- 2.2 The Working Group will next meeting on 1st December 2014 to review the revised Delivery Plan, which will be used to identify future priority areas for the Panel's Work Programme. These areas will be recommended to the Panel at its meeting on 3rd February 2014. In the meantime, members of the Panel are invited to suggest priority issues that could be considered by the Panel at a future meeting.

Appendices:

Appendix A – Minutes of the Planning and Performance Working Group, 12th November 2014

Background Papers:

None.

| | Name | Contact Information |
|--------------------|-------------------|--|
| Report Author | Georgina Atkinson | georginaatkinson@warwickshire.gov.uk |
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| Portfolio Holder | Cllr Kam Kaur | cllrkaur@warwickshire.gov.uk |

**Minutes of the Police and Crime Panel –
Planning and Performance Working Group
held on 29th October 2014**

Present:

Members of the Panel

Councillor Peter Fowler
Bob Malloy
Councillor June Tandy
Robin Verso

Warwickshire County Council

Georgina Atkinson, Democratic Services Team Leader

Office of the Police and Crime Commissioner

Neil Hewison, Chief Executive
Rebecca Parsons, Policy and Research Officer

Apologies

Apologies were received from Councillor Dennis Harvey.

1. Appointment of Chairman

Councillor June Tandy was appointed as Chair of the Working Group.

2. Minutes of the last meeting, 27th August 2014

The Working Group noted the minutes of the last meeting. There were no matters arising.

3. Draft Police and Crime Plan 2013-17 Delivery Plan

Neil Hewison reminded members that the purpose of the Delivery Plan was to map activity and required outcomes against each of the objectives included in the Police and Crime Plan 2013-17, predominately focusing on the 'Crime' aspect of the Commissioner's obligations. A revised version of the Delivery Plan was circulated at the meeting. Neil Hewison welcomed the Working Group comments on the draft document.

Rebecca Parsons, Policy and Research Officer, provided the Working Group with an overview of the development of the Delivery Plan framework and content. She explained that the key feature of the document was a) the impact of the aims on the public and b) how the aims would be measured; however, as the role of the

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Commissioner was often as a conduit or facilitator, rather than an actual deliverer, of services, a number of aims would be harder to measure than others. The document would sit alongside the Engagement Strategy, using the same framework.

A discussion took place with regard to the intended audience for the document. While the Working Group agreed that the document should be outward-facing, it was not considered to be a public document and would be better placed as an internal working document, which would be used by the OPCC for planning against the Police and Crime Plan objectives and by the Working Group for monitoring purposes. The Working Group agreed with Neil Hewison's intention that the Commissioner's Annual Report would be the public document that provided an overview of the activity and outcomes achieved against each of the Plan's objectives.

With regard to the Delivery Plan framework, members felt that the document had confused the intended impact on the public with how the outcomes would be measure; for example, the detail that had been listed as an *impact for the public* was actually a *measure of performance*. There was a suggestion that the heading for those two columns be simplified, as follows:

- Outcomes – what are we trying to achieve?
- Measures – how will the outcome be measured?

With regard to the overall structure, it was noted that the alignment to the Police and Crime Plan would cause duplication across the document as a number of key areas related to two or more objectives; for example, 'Domestic Abuse' had a number of actions in Objective 1, but also in Objective 2. In light of this, Neil Hewison suggested that the document is structured on a thematic basis (rather than by objectives) according to the key areas which are outlined in the Police and Crime Plan. The Working Group agreed that this would simplify the document and make it easier to monitor.

Neil Hewison accepted the comments that had been made by the Working Group and agreed to make the revisions, as discussed.

The Working Group discussed how the Delivery Plan would assist in the future planning of the Police and Crime Panel's Work Programme. Members agreed to the following process:

- 1) The Working Group considers the updated Delivery Plan;
- 2) The Working Group identifies a number of key topics/themes which could be presented as reports to future meetings of the Panel meeting;
- 3) The topics/themes as identified by the Working Group would be suggested to the Police and Crime Panel – the Panel to agree which topics for inclusion in the Work Programme; and

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- 4) For each agreed topic/theme, the Working Group would give a steer to the OPCC regarding report content by agreeing which questions or issues would need to be addressed.

With regard to the 'Police' aspect of the Commissioner's obligations, Neil Hewison referred to the Warwickshire Police performance information, which would be presented to each meeting of the Working Group. He explained that the document would indicate areas of concern or underperformance, which the Working Group may require further scrutiny of via a report to the next meeting of the Police and Crime Panel. The Panel would then ask the Commissioner to explain a) what action he would take to, or had taken, to address the issue; and b) how he was holding the Chief Constable to account for the performance issue.

4. Police and Crime Panel Work Programme

The Working Group noted that there were three sources of information for members to consider in order to identify future reports to the Police and Crime Panel, as follows:

- Areas of concern/underperformance as identified in the Warwickshire Police performance report;
- Thematic topics/areas as detailed in the Delivery Plan; and
- External reports, such as those produced by HMIC – the Panel had a role in asking the Commissioner to explain how he would address any criticism or recommendations in those reports.

Members noted that the Delivery Plan would be revised in accordance with the comments made during the meeting; in light of this, the Group's review of the document to identify themes/topics for future Panel meetings would be deferred until the next meeting of the Working Group. In the meantime, the members noted three priority topics for the next Panel meeting, which had been scheduled for 21st November 2014:

- Cyber Crime – a report would be presented to the Panel as part of an update on rural, cyber and business crime.
- Sexual Violence – a report would be presented to the Panel as part of a report regarding the low conversion rates for sexual violence and domestic abuse.
- Child Sexual Exploitation – a verbal update would be provided by the Commissioner regarding how he is addressing the threat of CSE in Warwickshire, partnership working arrangements with the County Council regarding vulnerable children and the role of the Police in tackling and investigating CSE.

Following consideration of the three reports, the Panel would be asked to consider whether it wished to examine any of the areas in greater detail or undertake further scrutiny.

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The Working Group requested that a report detailing the procedure for the use of the Delivery Plan and Warwickshire Police performance data, in order to inform the Panel's Work Programme, be presented as an update report to the Panel on 21st November. It was agreed that this include an invitation to the Panel to suggest priority themes/topics for future agendas.

The Working Group considered the Police and Crime Panel's Work Programme for 2014/15. It was agreed that the two areas listed for discussion by the Working Group – Feedback from Statutory Bodies and Criminal Justice Bodies – be deferred until the next meeting.

5. Date of Meetings

It was agreed that the date of the next meeting be scheduled for Monday 1st December, commencing 1pm at Shire Hall, Warwick, to include the following agenda items:

- Revised Delivery Plan (standing item)
 - to consider the revised framework/structure of the Delivery Plan
 - to identify a list of themes/topics for future Police and Crime Panel meetings
- Warwickshire Police performance information (standing item)
 - to identify any performance issues/concerns for consideration at future Police and Crime Panel meetings
- Consideration of any concerns/queries raised by the Panel on 21st November regarding the three topics and what further detail/scrutiny is required.
- Work Programme

In order to schedule future meeting dates, members were asked to confirm their availability as follows:

- w/c 16th February 2015
- w/c 11th May
- w/c 6th July
- w/c 28th September
- w/c 30th November

The meeting ended at 12.00 p.m.